



**GENERAL SITE APPLICATION**  
**FOR EXHIBITOR SITE AT THE BUNDABERG REGIONAL SHOW**  
**AND**  
**AGREEMENT**  
**TO ABIDE BY THE SITE CONTRACT AND APPLICABLE RENTAL CONDITIONS**

*Written applications only will be considered.*  
*Site fees must be finalized within 14 days of booking.*

**Show Dates: 27<sup>th</sup>, 28<sup>th</sup> & 29<sup>th</sup> May 2020**

**Application Details**

*Please use Block letters*

Trading Name:		ABN:	
Contact Name:			
Address:			
		Postcode:	
Telephone:		Mobile:	
Email:		Fax:	
Product type/Sale items (Please list full description of goods)			
Public Liability Insurance	Name of Insurer	Policy No:	<i>A copy must be supplied</i>

**OFFICE USE ONLY**

Date:	Total Site Fee:	Invoice No:	Site No:
Date:	Amount Paid:	Receipt No:	
Date:	Balance Due:	Invoice No:	Public Liability Insurance Attached Yes / No
Date:	Balance Paid:	Receipt No:	
Electricity Yes / No 15amp or 32 amp	A single 15 or 32 amp outlet is included in site fee	Camping Yes / No	Sticker Issued: Yes / No
Extra Power Req: 15 amp or 32 amp	No of Entry Passes Req:	Pass Nos:	Passes Issued: Yes / No
Booking Cancellation: ...../...../..... <i>NO site fees will be refunded after 30<sup>th</sup> April, 2020.</i>		RODEO (Food Vendors only) <b>YES / NO</b>	
<b>Bond Paid:</b> Direct Deposit / Cheque / Cash		Bond Refunded	
Date:		Date:	
<b><u>Bonds will only be refunded on Friday 29<sup>th</sup> May from 4.30pm to 6.00pm from the Show office. No Refunds after this date</u></b>			



## **SITE HOLDER REQUIREMENTS**

*When booking your site, the total meterage **MUST** include all towbars on vans, ropes on marquees, etc. An accurate request for your required area allows us to accurately allocate your site.*

*All Site Holders need to pay a refundable bond of \$100. Bond will not be refunded if all conditions are not met.*

***Bonds will be refunded from 4.30pm to 6.00pm on Friday 29<sup>th</sup> May only from the Show office. No refunds after this date***

*Your site including all stock, signs and accessories must then remain within your site boundary at all times.*

*All Site Holders must report to the Site Manager, located in the main pavilion, before moving onto their allocated site.*

*All relevant passes must be collected from the Site Manager by 5pm Tuesday 26<sup>th</sup> May, 2020*

*All sites to remain on the grounds and trading during pavilion opening hours*

*Wednesday 9am – 9pm*

*Thursday 9am -10pm*

*Friday 9am – 5pm*

## **CHECKLIST FOR YOUR APPLICATION**

- I have clearly completed **ALL** sections of this application.*
- I have included at least a 50% deposit, with the balance to be paid within 14 days.*
- I have indicated all the passes that will be required for the duration of the Bundaberg Show.*
- I have signed the Site application where necessary.*
- I have attached or will provide a current copy of the Public Liability Insurance Certificate valid for the 2020 Bundaberg Show.*
- I have attached a copy of food licence (where applicable)*
- I have read the Site Contract & Rental Conditions and agree to the Terms and Conditions of the Bundaberg Show Society.*

Name:.....

Signature:.....

*Please return this signed form with application*