



GENERAL SITE APPLICATION
FOR EXHIBITOR SITE AT THE BUNDABERG REGIONAL SHOW
AND
AGREEMENT
TO ABIDE BY THE SITE CONTRACT AND APPLICABLE RENTAL CONDITIONS

*Written applications only will be considered.
 Site fees must be finalized within 14 days of booking.*

Show Dates: 29th, 30th & 31st May 2019

Application Details

Please use Block letters

Trading Name:		ABN:	
Contact Name:			
Address:			
		Postcode:	
Telephone:		Mobile:	
Email:		Fax:	
Product type/Sale items (Please list full description of goods)			
Public Liability Insurance	Name of Insurer	Policy No:	

A copy must be supplied

OFFICE USE ONLY

Date:	Total Site Fee:	Invoice No:	Site No:
Date:	Amount Paid:	Receipt No:	
Date:	Balance Due:	Invoice No:	Public Liability Insurance Attached Yes / No
Date:	Balance Paid:	Receipt No:	
Electricity Yes / No 15amp or 32 amp	A single 15 or 32 amp outlet is included in site fee	Camping Yes / No	Sticker Issued: Yes / No
Extra Power Req: 15 amp or 32 amp	No of Entry Passes Req:	Pass Nos:	Passes Issued: Yes / No
Booking Cancellation:/...../..... <i>NO site fees will be refunded after 30th April, 2019.</i>		RODEO (Food Vendors only) YES / NO	
Bond Paid: Direct Deposit / Cheque / Cash Date:		Bond Refunded Date:	

Bonds will be refunded from 4.30pm to 6.00pm on Friday 31st May only from the Show office.

SITE HOLDER REQUIREMENTS

*When booking your site, the total meterage **MUST** include all towbars on vans, ropes on marquees, etc. An accurate request for your required area allows us to accurately allocate your site.*

All Site Holders need to pay a refundable bond of \$100. Bond will not be refunded if all conditions are not met.

*Bonds will be **refunded** from **4.30pm to 6.00pm on Friday 31st May only from the Show office.***

Your site including all stock, signs and accessories must then remain within your site boundary at all times.

All Site Holders must report to the Site Manager, located in the main pavilion, before moving onto their allocated site.

All relevant passes must be collected from the Site Manager by 5pm Tuesday 28th May, 2019.

All sites to remain on the grounds and trading during pavilion opening hours

Wednesday 9am – 9pm

Thursday 9am -10pm

Friday 9am – 5pm

CHECKLIST FOR YOUR APPLICATION

- I have clearly completed **ALL** sections of this application.*
- I have included at least a 50% deposit, with the balance to be paid within 14 days.*
- I have indicated all the passes that will be required for the duration of the Bundaberg Show.*
- I have signed the Site application where necessary.*
- I have attached or will provide a current copy of the Public Liability Insurance Certificate valid for the 2019 Bundaberg Show.*
- I have attached a copy of food licence (where applicable)*
- I have read the Site Contract & Rental Conditions and agree to the Terms and Conditions of the Bundaberg Show Society.*

Name:

Signature:

Please return this signed form with application